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# **AGENDA**

## **ASTORIA DEVELOPMENT COMMISSION**

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**October 20, 2014**  
**Immediately Follows City Council Meeting**  
**2<sup>nd</sup> Floor Council Chambers**  
**1095 Duane Street · Astoria OR 97103**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. REPORTS OF COMMISSIONERS**
- 4. CHANGES TO AGENDA**
- 5. CONSENT CALENDAR**  
The items on the Consent Calendar are considered routine and will be adopted by one motion unless a member of the Astoria Development Commission requests to have any item considered separately. Members of the Community may have an item removed if they contact the City Manager by 5:00 p.m. the day of the meeting.
  - (a) ADC Minutes of 7/7/14
- 6. REGULAR AGENDA ITEMS**
  - (a) Duane Street Sidewalk Infill Project – Authorization to Bid (Public Works)

**THIS MEETING IS ACCESSIBLE TO THE DISABLED. AN INTERPRETER FOR THE HEARING IMPAIRED MAY BE REQUESTED UNDER THE TERMS OF ORS 192.630 BY CONTACTING JULIE YUILL, CITY MANAGER'S OFFICE, 503-325-5824.**



## CITY OF ASTORIA

Founded 1811 • Incorporated 1856

October 15, 2014

### MEMORANDUM

TO: ASTORIA DEVELOPMENT COMMISSION (ADC)

FROM: *BE* BRETT ESTES, CITY MANAGER

SUBJECT: ASTORIA DEVELOPMENT COMMISSION MEETING OF OCTOBER 20, 2014

#### CONSENT CALENDAR

Item 5(a): ADC Minutes

The minutes of the ADC meeting of July 7, 2014 are enclosed for your review. Unless there are any corrections, it is recommended that the ADC approve these minutes.

#### REGULAR AGENDA ITEMS

Item 6(a): Duane Street Sidewalk Infill Project – Authorization to Bid (Public Works)

The Duane Street Sidewalk Infill Project will improve pedestrian safety and mobility in an area of high pedestrian use. The project will provide sidewalk, transit and ADA improvements on the north side of Duane Street between 16<sup>th</sup> and 17<sup>th</sup> Street. Several smaller areas of sidewalk on 17<sup>th</sup> between Duane and Marine will also be replaced.

Most of the project is directly adjacent to City property and is currently served by dirt/vegetated paths or severely deteriorated sidewalk. Construction of new concrete sidewalk in the area will help enhance pedestrian mobility and provide links to many of Astoria's best known destinations. The project will also improve pedestrian transit routes from the Tongue Point Bus Stop and the Coast Guard Parking Lot.

The proposed project includes 310 feet of new sidewalk and 55 feet of repaired sidewalk. It will also include relocation of the Tongue Point Bus Shelter, 2 ADA ramps, a new crosswalk, and curb replacement. The construction estimate for the work is \$30,000. Engineering Staff proposes using an informal request for quotes (RFQ) for this project and it is recommended that Astor-East Urban Renewal District funds be utilized. It is recommended that the Astoria Development Commission authorize staff to solicit bids for the Duane Street Sidewalk Infill Project.

**ASTORIA DEVELOPMENT COMMISSION**

City Council Chambers  
July 7, 2014

**ADC JOURNAL OF PROCEEDINGS**

A regular meeting of the Astoria Development Commission was held at the above place at the hour of 9:45 pm.

Commissioners Present: Herzig, Warr, Mellin, LaMear, Mayor Van Dusen

Staff Present: City Manager Pro Tem/Community Development Director Estes. The meeting is recorded and will be transcribed by ABC Transcription Services, Inc.

**REPORTS OF COMMISSIONERS:** No reports.

**CHANGES TO AGENDA:** No changes.

**CONSENT CALENDAR:**

The following item was submitted on the Consent Calendar:

5(a): ADC Minutes of 6/2/14

**Commission Action:** Motion by Commissioner LaMear, seconded by Commissioner Herzig, to approve the Consent Calendar. Motion carried unanimously. Ayes: Commissioners Warr, LaMear, Herzig and Mellin, and Mayor Van Dusen. Nays: None.

**REGULAR AGENDA ITEMS:**

**Item 6(a): Lease Agreement with Astoria Downtown Historic District Association (ADHDA) for the 13<sup>th</sup> Annual Pacific Northwest Brew Cup Beer Festival (Community Development)**

The Annual Pacific Northwest Brew Cup Beer Festival (Brew Cup) is proposed be held September 25, 26, 27 and 28, 2014. It is proposed that the festival be located on the Astoria Development Commission (ADC) owned land east of the train depot. ADHDA has been in contact with the Columbia River Maritime Museum and the Museum's approval for the event is conditioned upon ADHDA monitoring and controlling where Brew Cup patrons park in the Museum's lot. The ADHDA will provide liability insurance. Attached to the memorandum is a letter from ADHDA President, Dulcye Taylor, which requests use of the ADC owned property. As stated in the attached letter, proceeds from this event would benefit ADHDA. Also attached to this memo is a draft lease agreement. It is recommended that the Development Commission approve the Lease Agreement with ADHDA for a total sum of \$1.00.

**Commission Action:** Motion by Commissioner Mellin, seconded by Commissioner Warr, that the Astoria Development Commission approve the Lease Agreement with ADHDA for a total sum of \$1.00. Motion carried unanimously. Ayes: Commissioners Warr, LaMear, Herzig and Mellin, and Mayor Van Dusen. Nays: None.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 9:47 pm to convene the Executive Session of the City Council meeting.

**APPROVED:**

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City Manager Pro Tem /  
Community Development Director





**CITY OF ASTORIA**  
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October 15, 2014

**MEMORANDUM**

TO: ASTORIA DEVELOPMENT COMMISSION  
FROM:  BRETT ESTES CITY MANAGER  
SUBJECT: **DUANE STREET SIDEWALK INFILL PROJECT – AUTHORIZATION TO BID**

**DISCUSSION/ANALYSIS**

The Duane Street Sidewalk Infill Project is proposed improve pedestrian safety and mobility in an area of high pedestrian use. The project will provide sidewalk, transit and ADA improvements on the north side of Duane Street between 16<sup>th</sup> and 17<sup>th</sup> Street. Several smaller areas of sidewalk infill and replacement will be completed on 17<sup>th</sup> Street between Duane Street and Marine Drive. A map delineating the project area is attached.

Most of the project is directly adjacent to City property and is currently served by dirt/vegetated paths or severely deteriorated sidewalk. Construction of new concrete sidewalk in the area will help enhance pedestrian mobility and provide links to many of Astoria’s best known destinations. The Columbia River Maritime Museum, 17<sup>th</sup> Street Dock, Bowpicker Restaurant, Moose Lodge, Astoria Armory, and Astoria Heritage Museum are all located within a block of the project site. The project will also improve pedestrian transit routes from the Tongue Point Bus Stop and the Coast Guard Parking Lot.

The project will include 310 feet of new sidewalk and 55 feet of repaired sidewalk. It will also include relocation of the Tongue Point Bus Shelter, 2 ADA ramps, a new crosswalk, and curb replacement. The construction estimate for the work is \$30,000. Engineering Staff proposes using an informal request for quotes (RFQ) because the estimated project cost is less than \$100,000.

Funding for the Duane Street Sidewalk Infill Project is recommended to come from the Astor-East Urban Renewal District. Section 650.N “Public Open Spaces” of the Astor-East Urban Renewal District Plan includes landscaping, sidewalk and surface treatment improvements as approved activities that can be funded by the Development Commission.

**RECOMMENDATION**

It is recommended that the Astoria Development Commission authorize staff to solicit quotes for the Duane Street Sidewalk Infill Project. Funds for this project are available in the Astor-East Urban Renewal District.

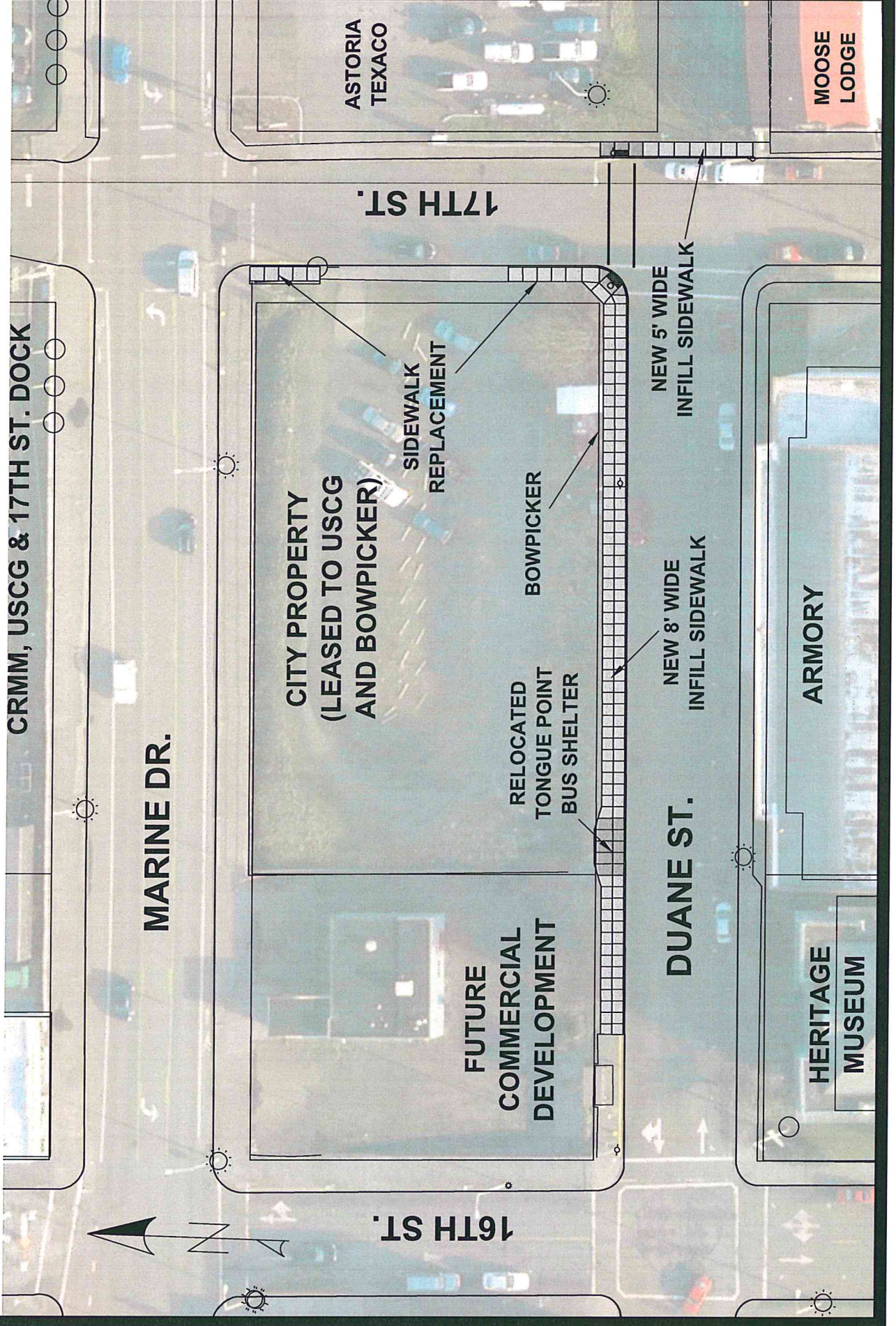
Submitted By  FOR  
**Ken P. Cook, Public Works Director**

Prepared By   
**Nathan Crater, Assistant City Engineer**





# DUANE ST. SIDEWALK INFILL PROJECT



CRMM, USCG & 17TH ST. DOCK

MARINE DR.

CITY PROPERTY  
(LEASED TO USCG  
AND BOWPICKER)

SIDEWALK  
REPLACEMENT

FUTURE  
COMMERCIAL  
DEVELOPMENT

RELOCATED  
TONGUE POINT  
BUS SHELTER

BOWPICKER

17TH ST.

NEW 5' WIDE  
INFILL SIDEWALK

NEW 8' WIDE  
INFILL SIDEWALK

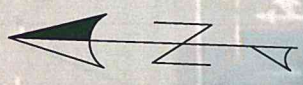
DUANE ST.

HERITAGE  
MUSEUM

ARMORY

MOOSE  
LODGE

ASTORIA  
TEXACO



16TH ST.